

Good evening Timber Ridge Families,

PSD 202 has scheduled conferences for Monday and Tuesday, November 1st and 2nd, 2021. Out of respect for your parents and families, we are offering a mixture of in-person and remote conferences. All conferences are 10 minutes in length.

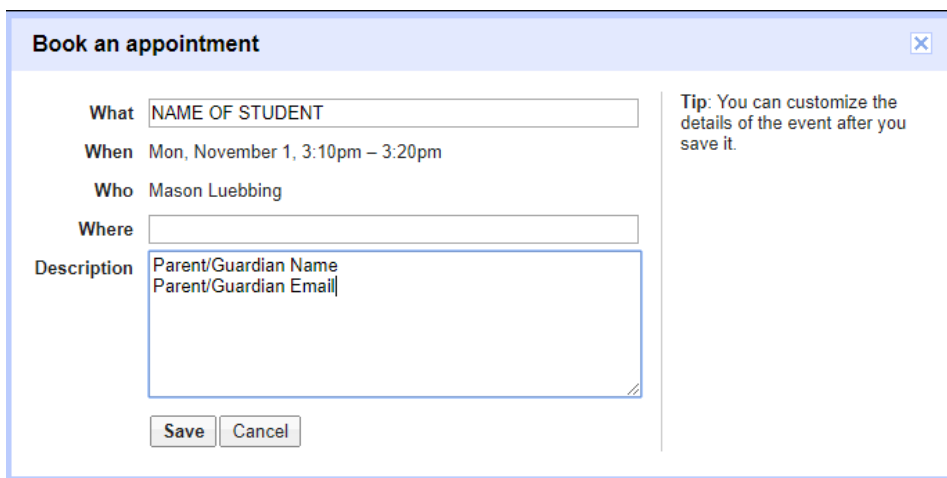
Please read the times and descriptions CAREFULLY before signing up for any conferences:

- Monday, November 1st, 2021
 - 3:00 pm to 5:00 pm - Remote Conferences via Google Meets
 - 5:30 pm to 8:00 pm – In-Person Conferences

- Tuesday, November 2nd, 2021
 - 8:00 am to 10:30 am – In-Person Conferences via Google Meets
 - 11:00 am to 1:00 pm - Remote Conferences

To schedule conferences, please do the following:

1. Log in to the [Home Access Center](#) to view your student’s schedules, review their grades, and see if there are any teachers with whom you would like to speak. Your student does not need to be struggling academically in order to speak with a teacher, all are welcome.
2. Once you’ve identified possible conferences, [CLICK HERE](#) to find a listing of all Timber Ridge teachers and specialists.
3. Click on a teacher’s name you wish to meet with. That will take you to their appointment page.
4. Once loaded, click in the middle of the window that says in blue “Next available appointment slot on Nov 1, 2021”
5. Locate an available time slot on the day you wish to meet. Please double-check the time slot matches your remote/in-person preference. See above for times.
6. Click on that available time, and the below window will pop up. Please make you fill it out as specified then click save.



Book an appointment [X]

What

When Mon, November 1, 3:10pm – 3:20pm

Who Mason Luebbing

Where

Description

Tip: You can customize the details of the event after you save it.

7. You should receive an email confirmation about the scheduled conference. Just in case, please be sure to enter them into your calendar or write them down.

8. If you schedule a remote conference, the teacher will review the request and turn on Video Conferencing for your conference, and you should receive an updated invitation with the video link information.
9. Return to Step 2 to schedule for any other teachers you wish to meet with.

Please note, these appointments are first come first serve, so do not hesitate to schedule appointments to meet with your student's teachers.

If you have any questions, please contact the Timber Ridge Main Office at 815-439-3410.