

Timber Ridge Middle School Handbook

The Student-Parent Handbook Section of the Agenda Book provides necessary information about the policies, procedures and activities at Timber Ridge Middle School. It is designed to answer most questions that parents and students have about our school. Please read it carefully and discuss its contents at home. If the handbook is lost or destroyed, replacement copies are available in the school office at a cost of \$ 10.00.

The parents and students acknowledge that, if they do not understand any provisions of the handbook, they are obligated to seek out clarification from the administration.

Cafeteria Expectations

The following expectations are designed to ensure a safe, peaceful and clean cafeteria Environment to the students of Timber Ridge Middle School. It is each student's responsibility to meet the expectations listed:

- Sit at assigned table
- Follow all directions given by staff members and cafeteria monitors
- Ask permission to leave your assigned seat by raising your hand. Sign-out with monitor when leaving the cafeteria
- Maintain single file lines
- Respect others by not cutting in line and by not attempting to borrow money
- Each student is responsible for cleaning up his/her area and place trash in waste containers
- All food and drink remains in the cafeteria
- Follow school and safety guidelines during lunch

Handbook and Cafeteria Receipts

Student's Name _____ Grade _____

Our student received a copy of the 2021-2022 Timber Ridge Middle School Student-Parent Handbook and a copy of the cafeteria expectations. We will discuss the contents of both with the student.

Parent Signature

Date

Student Signature

Authorization Form:
ACCEPTABLE USE OF TECHNOLOGY POLICY
 (AUP) AUTHORIZATION FORM

**The following section must be completed by all employees, students, and users of District electronic resources **

By signing below, I acknowledge that I have received, read, and understand the *Acceptable Use of Technology Policy (AUP)*, and any implementing administrative procedures, handbooks, and guidelines. I agree to all terms of the AUP and related materials. I understand that it is my responsibility to become acquainted with the AUP and related materials, and to keep up-to-date on any changes that may be implemented from time to time. I understand that I am expected to comply by the AUP and related materials, that I may not be notified immediately by the District of changes to the AUP and related materials, and that my ignorance of the AUP and related materials is not an excuse for a violation or other misconduct. I understand that I may be disciplined (up to and including suspension and expulsion, for students, and dismissal, for employees) and/or subject to other legal action for violations of the AUP and related materials.

User's Full Name and Date of Birth (please print)	User's Position (for Employees), Grade (for Students), or Relationship with District (for All Other Users) (please print)
User's Signature	Date

*****The following section must be completed by each student user's parent/guardian *****

As the parent/guardian of the student signing above, I acknowledge that I have received, read, and understand the *Acceptable Use of Electronic Resources (AUP)*, and any implementing administrative procedures, handbooks, and guidelines. I agree to all terms of the AUP and related materials for myself and for my student. I understand that it is my responsibility to make sure my student and I are acquainted with the AUP and related materials and keep up-to-date on any changes that may be implemented from time to time. I understand that my student is expected to comply with the AUP and related materials, that my student and I may not be notified immediately by the District of changes to the AUP and related materials, and that my or my student's ignorance of the AUP and related materials is not an excuse for a violation or other misconduct. I understand that my student may be disciplined (up to and including suspension and expulsion) and/or subject to other legal action for violations of the AUP and related materials.

Parent/Guardian's Full Name	
Parent/Guardian's Signature	Date